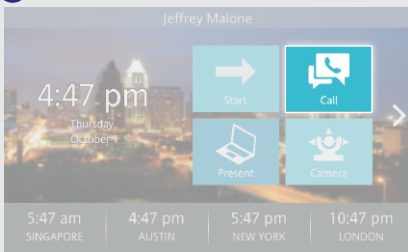


With Lifesize® Phone™ HD, you can manage video, audio and web conferencing, as well as share your screen, making it easier than ever to collaborate with colleagues and partners. The vivid and responsive touchscreen interface provides rapid access to the most popular features. Let's get started!

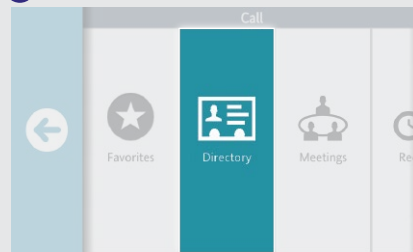


### Make a Call

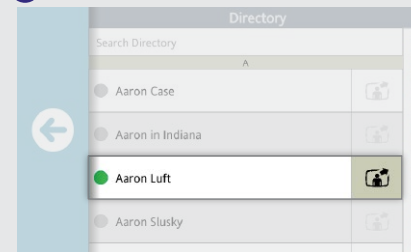
**1** From the Home Screen, tap the Call icon.



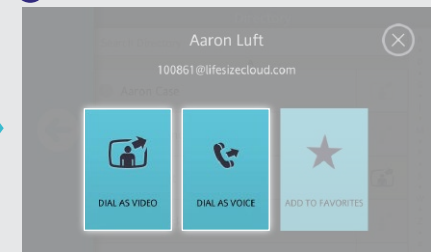
**2** Now, tap the Directory icon.



**3** Select the person to call.



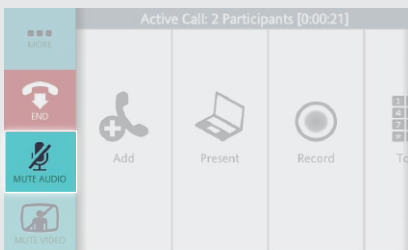
**4** From here, select Dial as Video or Dial as Voice.



**Quick Tips:** Locate and add contacts using Recents, Directory, or Favorites. Join a meeting using Meetings. Use the Keypad to dial a phone directly.

### Mute Audio

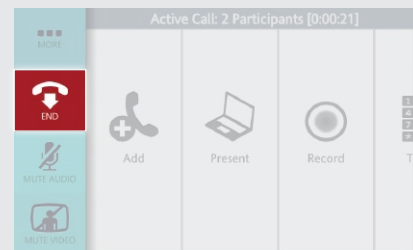
While in a call, tap the Mute Audio icon.



**Did You Know?** The lights on the Lifesize Phone HD will turn red when audio is muted.

### End a Call

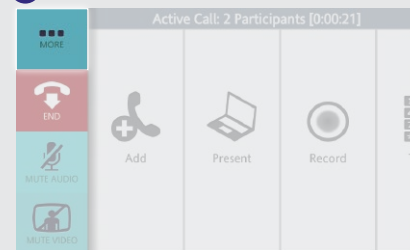
Tap the End icon.



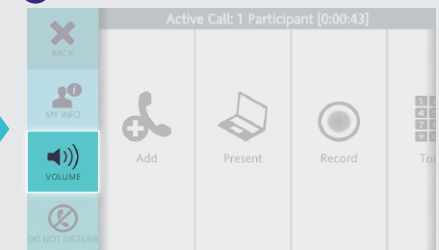
**Did You Know?** There are several ways to end a call. You can remove yourself or one or more of the participants on the call.

### Adjust Volume

**1** While in a call, tap the More icon.



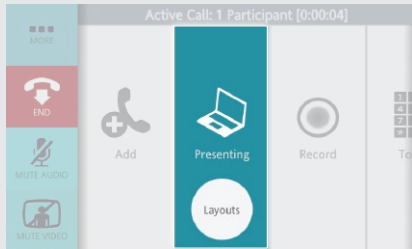
**2** Tap the Volume icon. Use slider to adjust volume.



**Quick Tip:** To adjust the volume before starting a call, tap the Start icon on the Home Screen to access the Volume icon.

## Start a Presentation

While in a call, tap the Present icon.

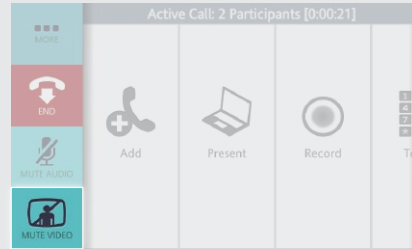


**Quick Tips:** While in a call, tap the Layouts icon for screen layout options. To end presentation mode, just tap the Presenting icon.

**Did You Know?** You can share your screen whether you're in a video call or giving a presentation to others in the conference room.

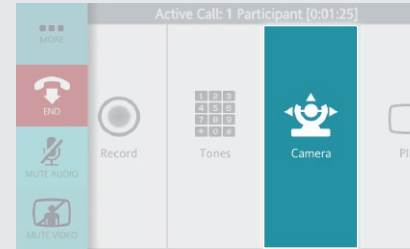
## Mute Video

While in a call, tap the Mute Video icon.



## Move the Camera

1 While in a call, swipe left and tap the Camera icon.



**Quick Tip:** If you'd like to move the camera before you make a call, just tap the Camera icon on the Home Screen.

2 Reposition/zoom camera using the controls.

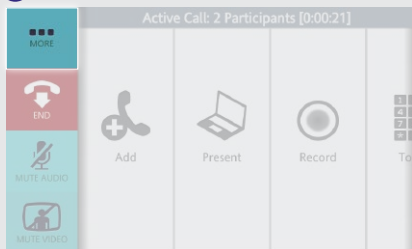


**Did You Know?** You can add a preset by pressing and holding a number in the Presets bar.

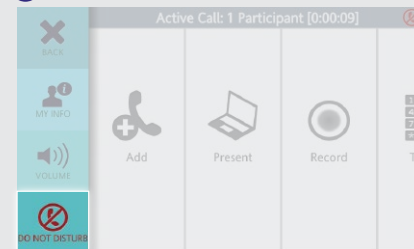
**Quick Tip:** When you are in a point-to-point call you can move their camera. Just look for the Remote icon.

## Enable Do Not Disturb

1 While in a call, tap the More icon.

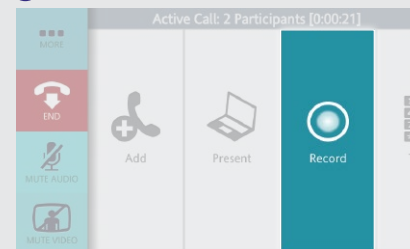


2 Tap the Do Not Disturb icon.

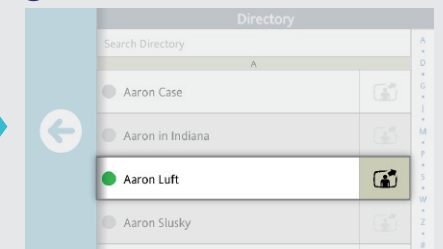


## Record a Call

1 While in a call, tap the Record icon.



2 Select the person to own the recording.



**Note:** Lifesize Cloud Amplify is required to be able to record a call.

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